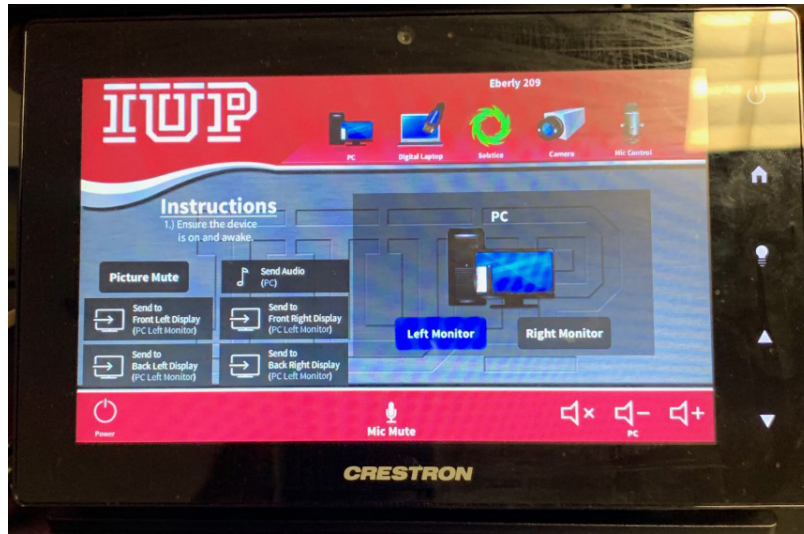


## Zoom Room Instructions for ECB 209-220

Step 1: Click on the display.



Step 2: Make sure the computer is on. If not, then turn it on via the button.



Step 3: Login with your IUP credentials.

Step 4: Turn on the smart board. Hold button for 30 seconds. Should turn from red orange to white.



Step 5: Log into [iupvideo.zoom.us](https://iupvideo.zoom.us) and sign in.

Step 6: Join meeting.

Step 7: Make sure you are recording if you have not already started recording. Then select **Share** to share your screen. *Be sure to select the smart board screen to share.*

Step 8: If the audio is not working, then test speaker and microphone.

Select Microphone same as system.

Select a speaker Crestron 420-2.

